



Construction Field Associate

COMPANY OVERVIEW:

Olsen Anderson Construction (OAC) is an in-house general contractor for a PNW real estate developer and home builder specializing in thoughtful, sustainable single-family, townhome, and multi-family communities.

WHO WE ARE LOOKING FOR:

OAC is seeking a reliable and mission-aligned Field Associate to join our team. The right candidate will have the following experience, knowledge, skills and abilities:

- Must possess a valid driver's license, clean driving record and reliable transportation for frequent travel between job sites during the day
- Required ability to adapt to a changing, fast-paced environment and handle multiple priorities routinely
- Ability to physically stand, bend, squat, and lift up to 50 pounds
- Basic carpentry skills preferred
- Demonstrated proficiency in using mobile devices to perform work in the field
- Positive attitude and work ethic
- Ability to work independently or as an active member of a team
- Good interpersonal skills and communication with all team members

POSITION SUMMARY:

The Field Associate is responsible for performing general labor tasks related to residential construction, including assisting the Construction Superintendents and Project Managers on a variety of jobsites in the Seattle area. The Field Associate will provide additional support as requested by the Construction Superintendent or Project Manager.

POSITION RESPONSIBILITIES:

The **Field Associate** job responsibilities shall include, but not be limited to, the following:

- Complete assigned labor tasks by Construction Superintendent or Project Manager, including light-hand excavation such as digging, moving dirt or compacting space, clean-up tasks, punch list item completion and detailing
- Safely operate any construction and maintenance hand tools and equipment to complete daily tasks
- Ensures construction equipment and tools are cleaned and stored properly after use
- Responsible for compiling construction materials lists, collecting materials and delivery to the project site
- Unlock and lock jobsites to ensure work is protected
- Inspects material to ensure it has been loaded correctly and is secure, and reviews shipping documents to verify all information is accurate
- Inspects truck equipment and supplies such as tires, lights, brakes, gas, oil, water and all fluids and performs pre and post trip inspections



- Responsible for the condition of the company vehicle. Keeps truck clean and in good working order. Responsible for maintenance schedule (oil change, brakes check etc.)
- Collects, codes and submits all dump tickets to accounting
- Follows all health and safety regulations when operating equipment
- Records time and jobsite location daily into tracking app

POSITION AND HOURS:

- This is a non-exempt, full-time position, working primarily outdoors on job sites throughout Seattle with some time spent in our office.
- This position involves frequent and repetitive movement, including lifting and carrying materials up to 50 pounds.

COMPENSATION AND BENEFITS:

- The hourly rate for this position is \$20-24/hour, depending on experience
- Competitive annual PTO policy
- Company 401(k) plan
- Health/dental/vision insurance
- Gas and phone allowance
- Leadership development

NEXT STEPS:

Let's get to know each other! We want to connect with candidates that are excited about being a part of the work we are doing at Olsen Anderson. Check out our website to learn more about Olsen Anderson.

To help us get to know you better, please submit a copy of your resume and a cover letter to careers@olsenanderson.com. In your cover letter, tell us why you would like to work with Olsen Anderson. **Submissions without a cover letter will not be considered.** We look forward to hearing from you!

At Olsen Anderson Construction, diversity, equity, and inclusion are integral to achieving our mission. We are committed to building and sustaining a diverse team of individuals that is representative of the communities we serve. Our values provide the foundation for an inclusive and equitable work environment where cultural diversity and individual identities are celebrated and valued.